



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

Position Title:	Applied Behavior Analysis (ABA) Implementer
Payroll/Personnel Type:	10 Month
Reports to:	Early Childhood Special Education Process Supervisor

Position Summary:

To work one-on-one with children diagnosed with autism/pervasive developmental disorder (PDD) to decrease aberrant behaviors and increase academic skills acquisition.

Essential Functions:

- Utilizes ABA teaching methodologies to implement individualized student programming, including discrete trial, and records data
- Maintains student program books, including organizing behavior notes, therapist instructions, data sheets and progress reports
- Conducts behavior/reinforce assessment when necessary and alerts appropriate staff to behavioral issues and subsequent changes in the programming
- Conducts team meetings
- Attends IEP meetings for assigned student(s)
- Assists in writing 5-week progress reports that include IEP goals/objectives
- Assists program coordinator in developing, implementing and evaluating student programming, including creating materials
- Assists program coordinator in training teachers and classroom staff in ABA teaching methodologies including discrete TRAIL
- Provides consultative support to teachers, classroom staff and parents as necessary
- Performs such duties as assigned by program coordinator or supervisor, including attending staff development training
- Implements individualized student programming using the principles of behavior analysis
- Assists schools and teams in evaluating students with autism/PPD and determining the level of services to be delivered
- Conducts staff development training in discrete trial, behavior interventions, and other areas as requested by the schools and supervisor
- Coordinates service delivery of ABA services to students at their schools
- Assists in developing and writing student programs
- Conducts student(s) observations and assessments and compiles a written report on the data collected
- Provides on-going training to classroom staff in ABA teaching methodologies, including discrete trial
- Assists in developing appropriate individualized student programming
- Assists in evaluating and/or making changes to student programming, as well as creating/providing necessary materials
- Attends re-evaluation meeting(s) for assigned student(s)
- Cooperatively meets with parents and school staff regarding ABA services to students(s)
- Assists/consults in writing and implementing IEP goals
- Provides consultative supportive services to teachers, staff and parents as it related to behavioral intervention strategies and behavior disabilities



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- Perform other duties as assigned by the Manager of the Autism Program or the Autism Coordinator

Knowledge, Skills, and Abilities:

- Bachelor's degree in Behavioral Science or related field
- Must demonstrate competence in behavioral skills, instructional skills, oral and written communication, organizational skills and interpersonal relations
- Must demonstrate competence in behavioral skills, instructional skills and written communication, organizational skills and interpersonal skills

Experience:

- Two years working with students with autism or related disorders
- Two years' experience working with children with autism spectrum or related disorders
- Specific experience in behavioral and instructional strategies related to the areas of Applied Behavior Analysis and behavior management techniques

Education:

- Bachelor's Degree in Behavioral Science or related field (required)

Physical Requirements:

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 25 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light Work usually requires walking or standing to a significant degree

Working Conditions and Environment:

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

Disclaimer:

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Review/Approvals:

Employee

Date

Immediate Supervisor

Date



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Human Resources

Date

In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.